



Terms and Conditions

Cancellations:

- Notice of cancellation of a booking for a BVRLA event must be received in writing via email to events@bvrla.co.uk for the attention of the Events Manager.
- Requests for cancellations made after 31 January 2018 will result in no refund and will incur an administration fee for processing the refund at the rate of £35 + VAT.
- Requests for cancellations made up until end of January 2018 will result in a 50% refund and will incur an administration fee for processing the refund at the rate of £35 + VAT.
- Requests for cancellations made up until end of December 2017 will result in a 75% refund and will incur an administration fee for processing the refund at the rate of £35 + VAT.

Substitutions

- Substitutions for attendees booked on an event can be made at any time.
- The request must be made in writing via email to events@bvrla.co.uk no later than noon on the business day prior to the scheduled event.
- There is no administration charge for making a substitution.

British Vehicle Rental and Leasing Association

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Honorary Life President: Freddie Aldous Chairman: Matt Dyer
A company limited by guarantee Registered Office as above

Chief Executive: Gerry Keaney
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